

Effective Board Governance

Course Overview:

This course deals with board member orientation to the workings of a non-profit board, the board's structure, power and authority, and the governance role and eight key governance responsibilities of the board. How the board's governance role differs from the executive director's management role is emphasized.

This course also deals with the roles and responsibilities of the board's administrator, generally referred to as the executive director. In doing so, the board's planning processes are also discussed.

Who Should Take the Course?

This course is designed for anybody in a leadership position within a non-profit organization. Boards that commit to a governance approach undertake planning that is strategic; that is, planning which moves the non-profit forward directly toward the board's vision of the desired future.

Course Objectives:

Ultimately, the objective of Effective Board Governance is to provide a knowledge base and assist leaders in preparing themselves for their roles and responsibilities on a governing board.

The course is presented in eight units:

1. Orientation to the Board
2. The Structure of Non-profit Boards
3. Board Roles and Responsibilities
4. The Executive Director
5. Strategic Planning
6. Policy Development
7. Budget and Finances
8. Resolving Conflict

Evaluation Process:

At the end of each module, there is a test. Participants must successfully complete the test before continuing to the next module. Participants that do not achieve 100% can review the module content and try as many times as necessary to advance and complete the course. Test questions are randomly selected from a test bank, making each test unique.

Upon successfully completing all modules, there is a printable certificate for your records.

Course Duration:

This online course is self-paced. Participants may leave the course at anytime and can resume where they left off. The duration will depend on the individual participant and their prior knowledge of the subject matter. On average, the course will take between 6 -8 hours to complete.